

WAND Soft Skills and Broad Hard Skills Taxonomy

Hard skills show employers experience and technical abilities. Soft skills are indicative of the ability to work well with others and grow within a company. Both soft and hard skills are vital to a successful employee. Skills profiles can be used in an organization for team building, finding experts, and sharing expertise. Any company who is deploying social capabilities within a collaboration platform should seriously consider the WAND Soft Skills and Broad Hard Skills Taxonomy. Having a common language to help employees create a self-profile is invaluable. As with all our taxonomies, this strong foundation metadata model can be customized to include additional terms related to your specific needs or industry.

This taxonomy contains **459** terms and **73** synonyms.

Broad Use Hard Skills Top Level Terms (**429**) include:

- Accounting and Finance Skills (**44**)
- Administrative Skills (**29**)
- Business Management Skills (**15**)
- Creative Skills (**2**)
- Foreign Language Skills (**169**)
- Human Resources Skills (**31**)
- Marketing Skills (**81**)
- Mathematic and Numeracy Skills (**4**)
- Research Skills (**3**)
- Sales Skills (**41**)

Soft Skills Top Level Terms (**28**) include:

- Adaptability
- Critical Thinking
- Inventive
- Leadership
- Multitasking